

GABRIEL DUMONT INSTITUTE OF NATIVE
STUDIES AND APPLIED RESEARCH

ANNUAL REPORT

FOR PERIOD APRIL 1, 1981 TO MARCH 31, 1982

June 14, 1982

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EXECUTIVE DIRECTOR'S REPORT

Brief Review of 1980 - 81:

The Gabriel Dumont Institute of Native Studies and Applied Research became a reality in 1980. At that time, the Institute received a start-up grant of \$91,000.00 for January 1, 1980 - May 31, 1980, (five months). During this period, negotiations with the Department of Continuing Education, Department of Education, Department of Urban Affairs, and Social Planning Secretariat were undertaken and senior personnel for the Institute were hired.

During the next months (June 1, 1980 - March 31, 1981), the senior staff set to work hiring the appropriate staff and began to work at the mandate of the Institute. According to the contract signed on October 23, 1980, the Institute had a mandate to operate in four areas as follows:

- (1) Research;
- (2) Educational Resource Development;
- (3) Establishment of a Library and Resource Centre; and,
- (4) Community Consultation Phase of the Aboriginal Rights Program.

The Saskatchewan Urban Native Teacher Education Program is covered under a separate agreement and contracts signed on July 30, 1980. The operating income for Core during this period was \$445,984.00 (\$405,000.00 from the Saskatchewan Department of Continuing Education, \$6,000.00 from LEAP, \$26,421.00 from Employment and Immigration Canada, and \$8,563.00 from Miscellaneous income). The SUNTEP Program had an operating budget of \$312,000.00 received from the Department of Education.

Highlights/Progress During 1981 - 82:

One of the major developments of the 1981 - 82 year was the gradual evolution of the organization framework for the Gabriel Dumont Institute as more staff were added to the various programs and new program designations were created. See

Appendix 'A' for a schematic representation of the organizational framework. The personnel involved in fulfilling the roles in this organizational framework are as follows:

Gabriel Dumont Institute Management Board: (as of March 31, 1982)

- | | |
|-----------------|---|
| Frank Tomkins | - President, and representative from the AMNSIS Board |
| Murray Hamilton | - Vice-President, and representative from the AMNSIS Board |
| Terry MacPhail | - Secretary, and representative of Native Students who are attending the University of Regina |
| Don Ross | - Treasurer, and representative of the AMNSIS Board |
| Robert Harris | - AMNSIS Eastern Region II, who replaced Martin Genaille on his resignation in the summer of 1981 |
| Paul Tourand | - AMNSIS Eastern Region III, who replaced Darlene Deschambault in the winter of 1982 |
| Ed Pelletier | - AMNSIS Eastern Region IIA, who replaced Merylene Lorenz in the fall of 1981 |
| Dona Desmarais | - AMNSIS Western Region III, who replaced Dave McKay during the summer of 1981 |
| Tony Camponi | - AMNSIS Western Region II, who replaced Medric McDougall in the spring of 1982 |
| Dan Delorme | - AMNSIS Western Region IA, who replaced Evelyn Whiteford in late winter of 1982 |

- | | |
|-----------------|--|
| Harry Vandale | - AMNSIS Western Region I, who filled a vacancy in the summer of 1981 |
| Alan Morin | - AMNSIS Northern Region III, who replaced Mike Durocher during the summer of 1981 |
| Earl Cook | - AMNSIS Eastern Region I, who replaced Anne Dorion in the spring of 1981 |
| Louis Hainault | - AMNSIS Northern Region II, a replacement for Pio Janvier in the winter of 1982 |
| Ronald Lafferty | - AMNSIS Northern Region I, who replaced Terry Daniels in the late spring of 1982 |
| Jim Sinclair | - AMNSIS representative on the Board |
| Brian Pelletier | - Representative of Native students attending the University of Saskatchewan |
| Garry Wouters | - Representative of the Provincial Government |
| Catherine Lane | - Representative from the Federal Government |
| Teal Lowery | - Representative from the University of Regina |
| Blaine Holmlund | - Representative from the University of Saskatchewan |
| 2 Native Women | - Vacancies unfilled. |

The Executive Committee:

Frank Tomkins, Murray Hamilton, Terry MacPhail and Don Ross. (They were elected from the total management board in the fall meeting of 1981).

The Personnel Committee:

Frank Tomkins, Dona Desmarais, Terry MacPhail (elected from the total Gabriel Dumont Management Board in the fall of 1981). Frank Tomkins resigned March 1982, and was replaced by Ed Pelletier.

The Finance Committee:

Don Ross, Teal Lowery, Dan Delorme (elected in the fall meeting of 1981). Dan Delorme replaced Darlene Deschambault in the winter of 1982).

Staff as of March 31, 1982, and appointment dates:

SUNTEP/Native Studies:

Dr. Walter Currie, Assistant Director, and serves as the Director of SUNTEP/Native Studies Program. The appointment date was April, 1980. The only program at present with staff is the SUNTEP Program. The staff members are as follows:

Regina SUNTEP Centre:

Liz Cooper, Co-ordinator - August 1, 1980

Faculty:

Marion Desjarlais - April 1, 1980
Sherry Farrell - August 1, 1980
Aven Ross, Secretary - May 1, 1980

Saskatoon SUNTEP Centre:

Rita Bouvier, Co-ordinator - August 1, 1980

Faculty:

Iris Koenig - October 1, 1981
Tom Severson - May 1, 1982
Lois Gibb, Secretary - January 1, 1982

Prince Albert SUNTEP Centre:

Jim Mireau, Co-ordinator - August 1, 1981

Faculty:

Neil Sherwin Shields - August 1, 1981
Eva De Gostonyi - September 1, 1981
Shirley Warren, Secretary - September 1, 1981

Director, Gabriel Dumont Institute:

Dr. Kenn Whyte - May 1, 1980

Administrative and Finance Unit:

Lyle Mueller, Executive Assistant to the Director of the Institute; serves as the Acting Director of the Administration/Finance Unit - April 1, 1980

Lorraine Bunnie, Office Manager - January 1, 1980
Myrna Martyniuk, Accounting Manager - July 1, 1980

Secretarial Pool:

Janette Heath - November 1, 1980
Audrey Huckstep - September 1, 1981
Jo-Ann Amyotte - April 1, 1980

Core Services:

Keith Turnbull, Director - September 1, 1980
Sara Lochhead, Head Librarian - May 1, 1980
Marilyn Belhumeur, Library Technician - April 1, 1981

Aboriginal Rights Indexing Staff:

Martin Shulman - April 1, 1982
Robert Leishman - April 1, 1982

Research Staff Members:

Don McLean, Researcher - September 1, 1980
Cliff Bunnie, Artist-Photographer - April 1, 1980
Christel Barber, Curriculum Officer - September 1, 1980
Ralph Arthurson, Curriculum Officer - March 1, 1982

Community/Adult Education:

As of March 31, 1982, the only operating program in this unit was the Field Program:

Jane Cruikshank, Co-ordinator - June 1, 1981

Field Liaison Staff:

George Wolfe - January 1, 1981

Walter Falcon - January 1, 1981

Lois Fiddler - January 1, 1981

Wesley Budd - January 1, 1982

Olga Flesjer (resigned March 1982) - January 1, 1982

(As of April 1, 1982, there will officially be a Community/Adult Education Sector within the Institute.)

BUDGET:

Core:

The final approved Core expenditure plan for 1981 - 82 had a projected expenditure of \$680,270 as compared to a \$607,330 level of income. The plan, showing a deficit of \$72,940 was approved under the condition that alternative funding sources be sought to offset the deficit.

Throughout the course of the year, the Institute was able to obtain funding through agencies for small projects within our operations. A considerable amount of unforeseen funding came from a second Manpower Training-on-the-Job Program, a Native Career Development Training on-the-job Program, and two Secretary of State grants; one for an educational/cultural conference and the second for a history project within our Curriculum Development Unit. Also, \$18,000 was received in interest and a \$9,000 grant from the Department of Education for an archival research project. The total unanticipated income exceeded our original income projection by \$66,905. This income, added to our monies from 1980 - 81 office rentals brings our total income to \$690,693 surpassing our anticipated income by \$83,363.

Prior to any notice being received with respect to new funding, spending cutbacks were being applied resulting in savings in salaries by freezing recruitment for vacant positions. The Field Services Program was carried on as a Training on-the-Job Project from November 2, 1981, to January 16, 1982, and was jointly funded by the Institute and the Office of Native Career Development. As a result, we did not have to spend approximately \$20,000 of the budgeted salary and travel expenses for the Field Program. The total expenditure decrease from the projected expenditure of \$680,270 was \$48,692.

The additional income of \$83,363 plus the decreased expenditure of \$48,692 offsets the deficit of \$72,940 and transforms it to a surplus of \$59,115. ($\$83,363 + \$48,692 = \$132,055$. $\$132,055 - \$72,940 = \$59,115$)

The audited statement of March 31, 1982, shows equity (surplus) of \$76,309 as compared to the Institute statement showing the surplus of \$59,115. The difference of \$17,195 is made up of the undepreciated amount of equipment and leasehold improvements (fixed assets) of the Institute. The surplus to be carried into the 1982 - 83 year is the actual available surplus of \$59,115.

GABRIEL DUMONT INSTITUTE - CORE
STATEMENT OF INCOME & EXPENDITURES
FOR YEAR ENDED MARCH 31, 1982

<u>INCOME:</u>	<u>TO DATE</u>	<u>'81-82 BUDGET</u>	<u>DIFFERENCE</u>	<u>%</u>
A) Dep't. of Continuing Ed.	\$560,000.00	\$560,000.00	\$	100%
B) Manpower TOJ	27,514.30	17,500.00	10,014.30	157%
C) Staff Parking	1,875.00	1,800.00	75.00	104%
D) Office Rent & Services	21,302.38	28,030.00	(6,727.62)	76%
E) Miscellaneous	2,164.00	Ø	2,164.00	
F) Interest	18,059.16	Ø	18,059.16	
G) Donations	500.00	Ø	500.00	
H) Y.E.S.	1,584.91	Ø	1,584.91	
I) Department of Education	9,000.00	Ø	9,000.00	
J) Native Career Development	5,234.97	Ø	5,234.97	
K) Secretary of State	27,000.00	Ø	27,000.00	
	<u>674,234.72</u>	<u>\$607,330.00</u>	<u>\$ 66,904.72</u>	
sub-total				
1980-81 Surplus	<u>16,458.05</u>			
TOTAL INCOME:	<u><u>\$690,692.77</u></u>			

EXPENDITURES:

1) Salaries	\$372,912.55	\$420,945.00	\$ 48,032.45	89%
2) Staff Benefits	33,983.95	33,675.00	(308.95)	101%
3) Travel	86,982.15	96,000.00	9,017.85	91%
4) Consulting	7,495.25	12,500.00	5,004.75	60%
5) Rent	42,253.58	43,500.00	1,246.42	97%
6) Telephone	13,766.15	11,500.00	(2,266.15)	120%
7) Equipment Rent	6,348.58	6,700.00	351.42	95%
8) Duplicating	1,494.34	3,000.00	1,505.66	50%
9) Computer	1,900.31	5,000.00	3,099.69	38%
0) Material Development	6,285.44	7,500.00	1,214.56	84%
1) Library Acquisitions	7,500.00	7,500.00	Ø	100%
2) Promotion & Publicity	2,566.00	3,700.00	1,134.00	69%
3) Recruitment	18,271.92	2,000.00	(16,271.92)	914%
4) Office Supplies	6,649.22	6,000.00	(649.22)	111%
5) Insurance	1,012.00	1,750.00	738.00	58%
6) Equipment Maintenance	1,387.08	Ø	(1,387.08)	
7) Miscellaneous	241.93	1,500.00	1,258.07	16%
8) Library Material Maintenance	961.32	2,500.00	1,538.68	38%
9) Education Conference	13,189.76	15,000.00	1,810.24	88%
0) Equipment Purchase	5,825.47	Ø	(5,825.47)	
1) Leasehold Improvements	550.74	Ø	(550.74)	
TOTAL EXPENDITURES:	<u><u>\$631,577.74</u></u>	<u><u>\$680,270.00</u></u>	<u><u>\$ 48,692.26</u></u>	
Cash" Surplus: 1981-82	<u><u>\$ 59,115.03</u></u>			

SUNTEP:

At April 1, 1981, the final SUNTEP expenditure plan showed a zero balance with both the income and expenditures predicted to be \$540,000. There were no immediate plans to seek more funding or plan new expenditures.

In the summer of 1981, policies were made to approve an intake of monies from staff teaching. As a part of the regular job description, all staff would be required to teach up to a maximum of 6 credit hours per school year without receiving any extra income. From this policy change, the monies the staff would have received from the universities came into the Institute thereby giving us more revenue. Tuition income was a result of the universities charging the Institute for class costs and tuitions, and we in turn charging the Department of Education. The total income received was \$664,183, exceeding our original estimate by \$124,183.

The total income of \$664,183 less the total expenditures of \$629,742 and the 1980 - 81 deficit of \$3,388 leaves SUNTEP with a surplus of \$31,053.

The audited statement of March 31, 1982, shows equity (surplus) of \$59,679, a difference of \$28,644 when compared to the Institute statement surplus of \$31,053. This difference consists of the undepreciated amount (\$22,779) of equipment and leasehold improvements of the Institute plus \$5,864 which was set aside in 1980 - 81 for SUNTEP Professional Development. The surplus to be carried into the 1982 - 83 year is the actual available surplus of \$31,053.

GABRIEL DUMONT INSTITUTE - SUNTEP
STATEMENT OF INCOME & EXPENDITURES
FOR YEAR ENDED MARCH 31, 1982

<u>INCOME:</u>	<u>1981-82</u>	<u>BUDGET</u>	<u>DIFFERENCE</u>	<u>%</u>
A) Department of Education	\$540,000.00	\$540,000.00	Ø	100%
B) Teaching Income	35,400.00	Ø	\$ 35,400.00	
C) Tuition Income	88,782.81	Ø	88,782.81	
TOTAL INCOME:	\$664,182.81	\$540,000.00	\$124,182.81	123%
 <u>EXPENDITURES:</u>				
1) Salaries	\$281,715.95	\$285,579.15	\$ 3,863.20	99%
2) Staff Benefits	18,826.14	22,846.85	4,020.71	82%
3) Staff Travel	17,886.52	23,000.00	5,113.48	78%
3a) Student Travel	6,659.01	10,000.00	3,340.99	67%
4) Consulting	2,797.81	12,000.00	9,202.19	23%
5) Rent	81,086.49	78,500.00	(2,586.49)	103%
6) Telephone	10,249.96	7,680.00	(2,569.96)	133%
7) Equipment Rent	13,586.21	12,000.00	(1,586.21)	113%
8) Duplicating	2,456.74	6,000.00	3,543.26	41%
9) Material Development	1,789.41	9,000.00	7,210.59	20%
10) Library Acquisitions:				
- Main	25,548.90	23,550.00	(1,998.90)	108%
- Saskatoon	3,044.05	3,382.00	337.95	90%
- Prince Albert	5,382.45	4,963.00	(419.45)	108%
- Regina	3,944.79	4,105.00	160.21	96%
11) Promotion	5,126.69	4,500.00	(626.69)	114%
12) Staff Recruitment	8,812.20	Ø	(8,812.20)	
13) Student Recruitment	932.16	Ø	(932.16)	
14) Office Supplies	8,626.79	9,000.00	373.21	96%
15) Insurance	2,080.00	3,000.00	920.00	69%
16) Equipment Maintenance	2,402.86	Ø	(2,402.86)	
17) Miscellaneous	2,018.74	2,500.00	481.26	81%
18) Leasehold Improvements	5,467.43	3,394.00	(2,073.43)	161%
19) Education Conference	15,000.00	15,000.00	Ø	100%
20) Equipment Purchase	15,235.07	Ø	(15,235.07)	
21) Tuition	89,065.27	Ø	(89,065.27)	
TOTAL EXPENDITURES:	\$629,741.64	\$540,000.00	(89,741.64)	117%
Add: 1980-81 Deficit	3,388.20			
TOTAL	\$633,129.84			
 SURPLUS:	 \$ 31,052.97			

Clarkson Gordon

Chartered Accountants

1600-2002 Victoria Avenue
Regina, Canada S4P 0P7
303-583-1234

AUDITORS' REPORT

To the Board of Directors of
Gabriel Dumont Institute
of Native Studies and Applied Research..

We have examined the balance sheets of Gabriel Dumont Institute of Native Studies and Applied Research as at March 31, 1982 and the statements of revenue and expenses, equity, and changes in financial position for the year then ended. Our examination was made in accordance with generally accepted auditing standards, and accordingly included such tests and other procedures as we considered necessary in the circumstances.

In our opinion, these financial statements present fairly the financial position of the Institute as at March 31, 1982 and the results of its operations and the changes in its financial position for the year then ended in accordance with generally accepted accounting principles applied on a basis consistent with that of the preceding period.

Regina, Canada,
May 20, 1982.

Clarkson Gordon
Chartered Accountants

CARIEL DUMONT INSTITUTE OF
NATIVE STUDIES AND APPLIED RESEARCH

STATEMENT OF EQUITY

YEAR ENDED MARCH 31, 1982

	<u>Core Services</u>	<u>S. U. N. T. E. F.</u>	<u>Art Carriers Memorial</u>	<u>Aboriginal Rights</u>	<u>Total</u>
Unappropriated:					
Balance, beginning of year	\$21,472	\$ 6,434			\$ 27,906
Excess of revenues over expenses	<u>54,833</u>	<u>48,063</u>	<u>\$1,213</u>	<u>\$7,694</u>	<u>111,807</u>
	76,309	54,497	1,213	7,694	139,713
Appropriated during year	<u> </u>	<u>664</u>	<u>1,213</u>	<u>7,694</u>	<u>9,571</u>
Balance, end of year	<u>\$76,309</u>	<u>\$53,833</u>	<u>Nil</u>	<u>Nil</u>	<u>\$130,142</u>
Appropriated:					
Balance, beginning of year		\$5,200			\$ 5,200
Appropriated during year		<u>664</u>	<u>\$1,213</u>	<u>\$7,694</u>	<u>9,571</u>
Balance, end of year	<u>Nil</u>	<u>\$5,864</u>	<u>\$1,213</u>	<u>\$7,694</u>	<u>\$14,771</u>

(See accompanying notes)

GABRIEL DUMONT INSTITUTE OF
NATIVE STUDIES AND APPLIED RESEARCH

CORE SERVICES

STATEMENT OF REVENUE AND EXPENSES

YEAR ENDED MARCH 31, 1982

Revenue:

Saskatchewan Department of Continuing Education	\$560,000
Saskatchewan Department of Education	9,000
Secretary of State	27,000
YES Grant	1,585
Native Career Development Grant	5,235
Employment and Immigration Canada - manpower reimbursement	27,514
Donations	500
Miscellaneous	<u>53,710</u>
	684,544

Expenses:

Computer services	\$ 1,900
Consulting services	7,495
Depreciation and amortization	4,505
Duplicating	1,494
Education conference	13,190
Equipment maintenance	1,387
Equipment rental	6,349
Insurance	1,012
Library material maintenance	961
Library resource materials	7,500
Material development	6,286
Miscellaneous	242
Office supplies	6,649
Promotion and publicity	2,566
Recruitment	18,272
Rent	42,254
Salaries	372,913
Staff benefits	33,984
Telephone	13,766
Travel and sustenance	<u>86,982</u>
	<u>629,707</u>
Excess of revenue over expenses	<u>\$ 54,837</u>

(See accompanying notes)

GABRIEL DUMONT INSTITUTE OF
NATIVE STUDIES AND APPLIED RESEARCH

S.U.N.T.E.P.

STATEMENT OF REVENUE AND EXPENSES

YEAR ENDED MARCH 31, 1982

Revenue:

Saskatchewan Department of Education	\$540,000
Teaching income	35,400
Tuition income	88,783
Miscellaneous	<u>664</u>
	664,847

Expenses:

Consulting services	\$ 2,798	
Depreciation and amortization	7,745	
Duplicating	2,457	
Education conference	15,000	
Equipment maintenance	2,403	
Equipment rental	13,586	
Insurance	2,080	
Library resource materials	37,920	
Material development	1,789	
Miscellaneous	2,019	
Office supplies	8,627	
Promotion and publicity	5,127	
Recruitment - staff	8,812	
- student	932	
Rent	81,086	
Salaries	281,716	
Staff benefits	18,826	
Telephone	10,250	
Travel and sustenance - staff	17,887	
- student	6,659	
Tuition	<u>89,065</u>	
		<u>616,784</u>
Excess of revenue over expenses		<u>\$ 48,063</u>

(See accompanying notes)

GABRIEL DUMONT INSTITUTE OF
NATIVE STUDIES AND APPLIED RESEARCH
ART CARRIERE MEMORIAL FUND
STATEMENT OF REVENUE AND EXPENSES
YEAR ENDED MARCH 31, 1982

Revenue:	
Donations	\$1,135
Interest	<u>78</u>
Excess of revenue over expenses	<u>\$1,213</u>

(See accompanying notes)

GABRIEL DUMONT INSTITUTE OF
NATIVE STUDIES AND APPLIED RESEARCH
ABORIGINAL RIGHTS FUND
STATEMENT OF REVENUE AND EXPENSES
YEAR ENDED MARCH 31, 1982

Revenue:	
Book sales and royalties	\$7,111
Interest	<u>583</u>
Excess of revenue over expenses	<u>\$7,694</u>

(See accompanying notes)

GABRIEL DUMONT INSTITUTE OF
NATIVE STUDIES AND APPLIED RESEARCH
STATEMENT OF CHANGES IN FINANCIAL POSITION
YEAR ENDED MARCH 31, 1982

	Core Services	S.U.N.T.F.P.	Art Carriere Memorial	Aboriginal Rights
Source of cash:				
Operations --				
Revenue over expenses	\$54,837	\$ 48,063	\$1,213	\$7,694
Charge to operations not affecting cash in the current year --	<u>4,505</u>	<u>7,765</u>		
Depreciation and amortization	59,342	55,808	1,213	7,694
Total cash provided by operations,	6,075	39,463		
Decrease in accounts receivable				
Increase in accounts payable	<u>1,955</u>			
Increase in payable to S.U.N.T.F.P.	67,372	<u>95,251</u>	<u>1,213</u>	<u>7,694</u>
Use of cash:				
Purchase of equipment	5,826	15,235		
Purchase of leasehold improvements	551	5,467		
Increase in accounts receivable		80,225	58	390
Increase in receivable from Core Services		1,955		
Decrease in accounts payable	<u>19,785</u>			
Increase (decrease) in cash on hand	<u>26,162</u>	<u>102,882</u>	<u>58</u>	<u>390</u>
Cash on hand, beginning of year	41,210	(7,631)		
Cash on hand, end of year	<u>11,551</u>	<u>14,506</u>		
	<u>\$52,761</u>	<u>\$ 6,875</u>	<u>\$1,155</u>	<u>\$7,304</u>

(See accompanying notes)

GABRIEL DUMONT INSTITUTE OF
NATIVE STUDIES AND APPLIED RESEARCH
NOTES TO THE FINANCIAL STATEMENTS

MARCH 31, 1982

1. Accounting Policies

Fund Accounting

The accounts of the Institute are maintained in accordance with the principles of "fund accounting" in order that limitations and restrictions placed on the use of available resources are observed. Under fund accounting, resources are classified for accounting and reporting purposes into funds with activities or objectives specified. Separate accounts are maintained for the Core Services, S.U.N.T.E.P., Aboriginal Rights and Art Carriere Memorial Funds.

Accrual Accounting

In accordance with generally accepted accounting principles, the Institute utilizes the accrual basis of accounting for additions to and deductions from fund balances.

Depreciation

Depreciation is recorded in the accounts on the diminishing balance method at 20%.

Amortization

Leasehold improvements are amortized over the term of the lease.

2. Commitments

The Institute was committed under a term lease to September, 1983 at a monthly rental of \$9,245.

3. Appropriations of Equity

The Institute makes annual allocations from equity for professional development and scholarships for Indian and Metis students.

4. Comparative Revenue and Expense Figures

As this is the Institute's first complete year of operations, since the changes in its year end, comparative revenue and expense figures are not available.

1981 - 82 year was our first twelve-month operating year and first year where the Gabriel Dumont Management Board was the governing body for the full year. During this period, we were able to further develop and consolidate programs started in the previous year and work in establishing new programs. One of the major efforts was the establishment of the administrative structure outlined earlier in this report. One can see by examining the starting dates of the present staff, one of our major accomplishments has been the retention of all senior program staff which were hired since the inception of the Gabriel Dumont Institute and, in addition, the retention of almost all of the program support staff in most of the programs. This factor, more than any other, has allowed continuity in the establishment of the Institute and has allowed the building of a firm foundation for many of the present and future projects and programs.

The continuity of staff has been especially critical in the area of research and curriculum development. The task of gathering together the appropriate data and necessary information to develop research reports and curriculum materials is a laborious and time-consuming one. It is further complicated by the fact that most secondary sources have either ignored much of the primary data on the Metis people or have just neglected to do the appropriate work necessary to gather the data and information. Despite of the fact that the longer term payoff of much of the work is yet to be realized, the Research and Curriculum Development unit has completed a number of major tasks such as the completion of the Metis Awareness materials package, NSIM information source book, and slide-tape presentations, as well as various other smaller projects. I regret to report that efforts to establish a working relationship with the Curriculum sector of the Policy Planning and Special Projects Branch and the Curriculum Branch of the Department of Education, where curriculum materials would be written for use in the Saskatchewan Provincial core curriculum,

have not proven fruitful to date. Renewed efforts will proceed in the new year as this is still a high priority within the Institute. See Appendix 'B' for further details of activities in the research and curriculum development sector.

Another major area where the continuity of a senior staff member and the addition of another staff member has led to continued on-going progress and new developments has been in the Library/Resource Centre. Further progress has been made in establishing our centralized library and considerable time and energy has been directed to the administration and development of satellite libraries for the Institute as programs are established. The most significant endeavour for the future of the Institute, and more particularly, for the research and curriculum development unit, has been the focus on indexing the aboriginal rights collection housed at the Institute. This indexing was deemed as a priority for the Institute and as a result two new staff members were recruited in March. (See Appendix 'C' for further details on the activities of the Library/Resource Centre during the 1981 - 82 year.)

As stated earlier in the report, one of the more significant developments is the evolution of an organizational framework for the operations of the Institute. Central to this evolution and subsequent development was the creation of an administrative and finance unit within the Institute. The increasing human and financial resources necessitated the formation of this unit to deal with budgeting, expenditure control, administrative/communication procedures, accounting, payroll, inventory, etc. The creation of this unit has given the needed definition and organization of the support services indicated which has greatly increased the effectiveness and efficiency of most programs this past year. See Appendix 'D' for further details of this unit.

The area of Community/Adult Education has been a major focus during the 1981 - 82 year, although the Institute did

not yet have a mandate to work in this area. During April, 1981, a provincial NSIM committee was established to deal with:

- (1) the new policies and guidelines for the NSIM program;
- (2) role of the Gabriel Dumont Institute in Community/Adult Education. Three representatives from AMNSIS, including the director of the Gabriel Dumont Institute and three representatives from the Department of Continuing Education met on at least thirty occasions during the year to discuss, negotiate, and establish policies on the issues noted. Despite the prolonged negotiations, bureaucratic road-blocks, and lack of information on the NSIM Program, there were some significant results forthcoming during the year.

NSIM Program:

- (1) Area Education Committees were established which now have jurisdiction over the spending of the NSIM budget (details such as resources for staffing, counselling services, etc., are not yet resolved).
- (2) Allocations were made by the NSIM Provincial Committee with the goal to attempt to bring a greater degree of equity into the allocation system.
- (3) To assist the committees to become operational quickly, the Gabriel Dumont Institute staff developed for their use, draft model bylaws, the draft personnel policy manual, a draft of the administration and operational manual.
- (4) The NSIM policy guidelines were reviewed and new NSIM policy guidelines were established. The major changes focus around the aims of equality of opportunity and cultural strengthening and objectives which state the priority for NSIM funds will be knowledge and skill training which leads to job and career possibilities. (NSIM funds are not to be used to fund training for which other resources are available or to fund social demand

courses.) Complete details can be found in the NSIM Policy Guidelines and Procedures Manual which can be obtained from the Department of Continuing Education, Community Colleges, or the Gabriel Dumont Institute. The major focus of the Gabriel Dumont Institute in Community/Adult Education was to play a developmental and co-ordinating role in a comprehensive system which will deliver Native Adult Education Programs throughout the province. More specifically, the role of the Gabriel Dumont Institute Community/Adult Education is as follows:

- (a) Through the field liaison program maintain communications among the Area Education Committees; between the Area Education Committees and the Gabriel Dumont staff members; and between the NSIM Provincial Committee and the Area Education Committees.
- (b) Support the Area Education Committees to effectively carry out their mandate by responding to needs in areas such as research, curriculum development, design and development of instructional packages and instructional materials.
- (c) When requested will provide course outlines, teaching aides, reference materials, and recommend instructors, etc. for training as outlined in the Area Education Committee training plan.
- (d) Will liaise with provincial education institutions such as universities, community colleges, technical institutes and their parent departments to determine what educational programs these institutions can offer to the field and to ensure the co-ordination and efficient utilization of all available resources.
- (e) Will assist the Area Education Committees to determine the level of funding required to effectively meet the training needs of the areas, draw up the preliminary budget draft and present this draft to the Provincial

NSIM Committee for forwarding to the Department of Continuing Education.

- (f) Will assist the Area Education Committees to establish the recommended allocation of training funds to each area.
- (g) Co-ordinate NSIM training programs that will operate at a provincial level (as well as other programs) so that there will not be an unnecessary duplication of scarce resources.

For the 1982 - 83 year, a unit with four full time staff has been planned with initial recruitment already completed.

The field unit had a great number of frustrations during the 1981 - 82 year. These frustrations were mainly as a result of the following:

- (1) They were involved in a "training on-the-job" program sponsored by Canada Employment and Immigration and Native Career Development Branch of the Provincial Government. (Phase one was completed by May 31, 1981; phase two started on July 6, and was completed on November 27, 1981. Further training through the offices of the Native Career Development began on November 2, 1981, and was completed in January, 1982.)
- (2) The delays in prolonged negotiations and numerous difficulties relating to these negotiations were encountered in the establishment of the NSIM guideline changes and the role for the Gabriel Dumont Institute in Community/ Adult Education.

These two factors were the major underlying ones which led to an often changing and sometimes unclear role, and most significant, did not allow the field unit a realistic opportunity to adequately meet many of the high expectations of the AMNSIS groups and the Metis people they encountered in the field. Despite these frustrations and pressures, the field unit did

achieve the following successes:

- (1) responsible for recruiting a full contingent of SUNTEP students for the 1981 - 82 year;
- (2) the unit played a lead role in promoting the Institute, informing the people in the field, and getting ideas for development of the Gabriel Dumont Institute and its comprehensive Community/Adult Education strategy; and,
- (3) the unit played a major role and development of the Area Education Committees in the initial stages.

See Appendix 'E' for further details of the Field Liaison Unit.

As indicated in the sub-section dealing with the budget, the Gabriel Dumont Institute has a separate contract and budget for the operation of the Saskatchewan Urban Native Teacher Education Program (SUNTEP). The SUNTEP Program is continuing to flourish and the students are progressing well. 23 students enrolled in September, 1980, in the two centres of Regina and Saskatoon. 52 more students enrolled in September, 1981, in the three centres of Regina, Saskatoon, and Prince Albert.

As of March 31, 1982, out of the 75 students enrolled to this date, 18 are projected to move into the third year of the program, and 41 are projected to move into the second year of the program. See Appendix 'F' for a report on the SUNTEP Program for 1981 - 82 year.

In the 1981 - 82 year, considerable progress was made in the area of Native Studies. The introductory class, "Introduction to Native Studies" was offered to the first-year students at all three SUNTEP Centres. The second-year class, "The History of the Metis and Non-Status Indians of Canada" was offered to the second-year SUNTEP students at both Regina and Saskatoon. The most significant development was the establishment of a Native Studies Program at the University of Saskatchewan, Saskatoon campus. The program will have three

full time staff members and Gabriel Dumont Institute staff members with appropriate qualifications will have associate status within this program. With the "legitimization" of this program, we can expect further developments of new classes and more offerings of the classes already developed.

On January 28 and 29, the Gabriel Dumont Institute held its second annual cultural/education conference at Prince Albert. With equal grants of \$15,000 each from the Department of Education and the Secretary of State, we were able to invite and support two delegates from each local to participate on the discussions on the theme "Adult/Community Education". There was excellent participation in the education discussions and a stimulating social evening was highlighted by the guest speaker, Maria Campbell. See Appendix 'G' for details of the resolutions provided by the nine discussion groups and a summary statement of the major resolutions coming forth from the second annual conference.